

**Central Square Central School District
Annual Reorganizational Board of Education Meeting
July 15, 2024, 6:00 p.m., PVM High School Cafeteria**

CONFIDENTIAL

A: Call to Order - 6:00 p.m. Annual Reorganizational Meeting

"The Annual Reorganizational Meeting of the Central Square Central School District Board of Education is called to order".

B: Flag Salute

Pearl Horn, District Clerk leads the salute to the flag.

C: Administration of Oath of Office to Newly Elected Board of Education Members

Pearl Horn, District Clerk will administer the Oath of Office to returning Board members Allison Douglas, David Tackman, and Lori Wood, and newly elected Board member Bryan Maether. Also, to our new student representative, Matteo Pelosi, if present.

D: Election of Board Officers

a. **Nominations for President of the Board**

Administration of Oath of Office to Board President

- Board President signs the Oath of Office and presides over the remainder of the meeting.

b. **Nominations for Vice President of the Board**

- Administration of Oath of Office to Board Vice President
- Board Vice President signs the Oath of Office.

E: Appointment of Board Officers

- a. **District Treasurer** – Lisa Fox
- b. **Deputy Treasurer** – Stacie Gleason
- c. **District Clerk** – Pearl Horn

F: Board Appointments

- a. **School Physicians:** New Concept Medical Care, Dr. Laura Hamilton, Dr. Gary Freeman, Valerie Meyers, NP
- b. **Chief Medical Officer:** Dr. Laura Hamilton, Annual Fee: \$4,500 (\$4,000)
- c. **School Physician Fee Schedule:** Bus Driver Physicals \$66.00 (\$60.00) each; Student Physicals \$13.75 (\$12.50) each; Committee on Special Education \$14.64 (\$13.31)
- d. **School Attorney:** Capital Region BOCES Intermunicipal Agreement, Hourly Billing Rate; Bond, Schoeneck & King, Hourly Billing Rate; Ferrara, Fiorenza, PC, Hourly Billing Rate; Trespasz & Marquardt, LLP, Hourly Billing Rate;
- e. **Central Treasurer – Extra Classroom Activity Accounts:** Maryellen Commisso, Salary \$2,785 (\$2,678)
- f. **Title I Coordinator:** Erin Phillips
- g. **Title IX Coordinator:** David Maestri and Jamie Grimshaw
- h. **Section 504 Compliance Officer:** Christina Smith
- i. **ECIA/Title 1 Compliance Officer:** Erin Phillips
- j. **Safety and Emergency Management Coordinator:** Maureen Phippen Ladd
- k. **Records Access Officer:** Maureen Phippen Ladd
- l. **Records Management Officer:** Maureen Phippen Ladd
- m. **Post Bond Issuance Compliance Officer:** Maureen Phippen Ladd
- n. **Medicaid Compliance Officer:** Maureen Phippen Ladd
- o. **Board of Director – OCM Workers’ Compensation Consortium:** Maureen Phippen Ladd
- p. **Director of Cooperative Health Insurance Fund of CNY:** Maureen Phippen Ladd
- q. **Purchasing Agent:** Maureen Phippen Ladd
- r. **Deputy Purchasing Agent:** Stacie Gleason
- s. **Dignity Act Coordinator:** Erin Phillips
- t. **Data Protection Officer:** Thomas Colabufo
- u. **Tax Collector:** Brenda Weissenberg, Salary \$12,943.33 (\$12,445.51)
- v. **Internal Claims Auditor:** Tracy McCaffrey
- w. **External Auditors:** Mengal, Metzger, Barr & Co. LLP, \$26,300 (\$25,250)
- x. **Internal Auditors:** Questar III BOCES, \$12,850 (\$12,600)
- y. **District Clerk Pro Tem:** Erin Phillips
- z. **Architect:** King + King Architects
- aa. **Construction Management:** Turner Construction

G: Designations

- a. **Official Bank Depository:** J.P. Morgan Chase, Pathfinder Commercial Bank, MBIA/CLASS
- b. **Official Newspaper:** Syracuse Post-Standard
- c. **Regular Monthly Meetings:** Mondays – once a month at 6:00 p.m.
- d. **Board Representative to Oswego County SBA:** _____

e. Adopted Board Members:

- A. A. Cole Elementary _____
- Brewerton Elementary _____
- Central Square Middle School _____
- Hastings-Mallory Elementary _____
- Millard Hawk Elementary _____
- Paul V. Moore High School _____
- Transportation _____
- Maintenance Center _____

f. Board of Education Voting Delegate and Alternate Delegate for the New York State School Boards Association Annual Convention on October 20-22, 2024 in New York City, New York:

_____ (Delegate) _____ (Alternate)

Anyone else interested in attending: _____

g. Board of Education Appointees to the Board Policy Committee (4)

h. Board of Education Appointees to the Audit Committee (3)

H: Authorizations

- a. **School Purchasing Agent:** Maureen Phippen Ladd
- b. **Payroll Certifying Officer:** Maureen Phippen Ladd
- c. **ECIA/Chapter 1 Purchasing Officer:** Maureen Phippen Ladd
- d. **Establishment of Petty Cash Funds for School Lunch**
Custody of Food Service Director \$460
- e. **Establishment of District Credit Card Facilitators:**
 - Paul Brissette, Director of Facilities III
 - Amy Catlin, School Lunch Director

- Thomas Colabufo, Superintendent
- Jamie Grimshaw, Director of Health, P.E. & Athletics
- Harry Farrell, Assistant Transportation Supervisor
- Lisa Fox, Treasurer
- Stacie Gleason, Purchasing
- Erin Phillips, Assistant Superintendent for Curriculum and Instruction
- John Pierce, Transportation Supervisor
- David Maestri, Executive Director of Personnel

f. Grant Authority for the Superintendent to Approve Budget Transfers with a change \$10,000

g. Grant Authority for the Superintendent to Approve Change Orders \$100,000

h. Grant Authority for Signatures on Checks: Maureen Phippen Ladd

i. Grant Authority to the Superintendent to Apply for Grants in Aid-State, Federal, Private

j. Compensation for Extra Duty Assignments:

- | | |
|---------------------------------------|---------------------------------------------------------------|
| 1. Election Clerk/Poll Worker | \$17.50/hour (\$17.00/hour) |
| 2. Certified Machine Inspector | \$21.42/hour (\$20.80/hour) |
| 3. Tutorial Service | \$36/hour (\$35); two or more students \$38.50/hour (\$37.50) |
| 4. Athletic Study Hall | \$24.75/hour (\$24.00/hour) |
| 5. Summer Camp Coach/Music/Enrichment | \$25.75/hour (\$25.00/hour) |
| 6. Stadium Supervisor | \$31.00/hour (\$30.00/hour) |

k. Substitute Work as:

- | | |
|--------------------------------------------------|-----------------------------|
| 1. Bus Driver | \$29.13/hour (\$28.01/hour) |
| 2. Bus Driver Training Rate | \$21.16/hour (\$20.35/hour) |
| 3. Bus Driver (Retired) | Hourly Rate at Retirement |
| 4. Nurse | \$22.50/hour (\$21.84/hour) |
| 5. Aide | \$17.50/hour (\$17.00/hour) |
| 6. School Lunch | \$17.50/hour (\$17.00/hour) |
| 7. Custodian | \$17.50/hour (\$17.00/hour) |
| 8. Clerical | \$17.50/hour (\$17.00/hour) |
| 9. Monitor | \$17.50/hour (\$17.00/hour) |
| 10. Teacher (certified) | \$139.00/day (\$135.00/day) |
| 11. Teacher (non-certified) | \$123.60/day (\$120.00/day) |
| 12. Teacher (Retired) | \$154.50/day (\$150.00/day) |
| 13. Teaching Assistant | \$17.50/hour (\$17.00/hour) |
| 14. Individualized Nurse (based on student need) | \$39.65 (\$38.50/hour) |

l. PSAT Proctor:

\$26.50 (\$25.75/hour)

m. Establishment of Mileage Reimbursement Rate:

IRS Published Rate

n. Mileage Rate for Lease of Buses (non-student use):

\$6.70 (\$7.00/mile)

o. Mileage Rate for Lease of Buses (student use):

\$5.70 (\$6.00/mile)

p. Custodial Rate for Use of School Facilities:

\$42.00/hour (\$40.50/hour)

q. Food Service Rate for Use of Facilities:

actual cost

I: Re-adoption of the Code of Ethics and all Current District Policies, Regulations, and Procedures

J. Appointment and Designation for the District Committees on Special Education

a. Committees on Special Education:

District Committee Chairpersons: Christina Smith, Ryan Oyer

Building Committee Chairpersons: Amy Albanese, Ashley Defreitas, Ashley Egerter, Theresa Flinn, Aynsley Kendall, Todd LaValley, Meghan Martinez, Scott Phillips

Teacher Members: All Special Education Teachers, All General Education Teachers

Parent Member if Necessary: Robert Nichol

b. Committee on Preschool Special Education:

Committee Chairpersons: Christina Smith, Ryan Oyer

General Education Teachers: All General Education Kindergarten Teachers, UPK Teachers

Special Education Teachers: All Special Education Elementary Teachers

Parent Member if Necessary: Robert Nichol

c. Surrogate Parent:

Robert Nichol

d. Building Level Subcommittees on Special Education:

Required Members:

School Psychologist, Chairperson

General Education Teacher

Special Education Teacher

Related Service Provider, if appropriate

e. Impartial Hearing Officers to Use as Needed During 2024-2025 School Year:

In the event of an Impartial Hearing Request, the Board of Education authorizes the Executive Director of Pupil Personnel Services to appoint an Impartial Hearing Officer from the list provided annually by NYSED to be ratified by the Board of Education at the next business meeting.

K. Approve NYSIR Insurance Coverages for District Employees and Board of Education

<u>Position</u>	<u>Amount</u>
Public Employee Dishonesty (per loss)	\$5,000,000 limit, with a \$500 deductible

L. Re-Establish Reserve Funds

<u>Title</u>	<u>Amount</u>
Tax Certiorari	\$ 82,350
Service/Termination (EBLAR)	\$3,589,104
Workers' Compensation	\$1,198,140
TRS/ERS Retirement	\$2,823,453

M. Motion to Close the Annual Organizational Meeting